

Please complete this Checklist Form along with the Application Form.
PLEASE PRINT USING BLOCK LETTERS

A. Estate: _____
 Lot No: _____ Precinct/Stage No: _____
 Street Address: _____

B. Name of Owner: _____
 Address: _____
 _____ Postcode: _____
 Telephone (home): _____ Telephone (bus): _____
 Mobile: _____ Facsimile: _____
 Email: _____

C. Agent of owner making application: _____
 Address: _____
 _____ Postcode: _____
 Telephone: _____ Mobile: _____
 Email: _____ Facsimile: _____

D. Designer: _____
 Address: _____
 _____ Postcode: _____
 Telephone: _____ Mobile: _____
 Email: _____ Facsimile: _____

E. Builder: _____
 Address: _____
 _____ Postcode: _____
 Telephone: _____ Mobile: _____
 Email: _____ Facsimile: _____

DECLARATION TO BE COMPLETED FOR ALL APPLICANTS:

I am the owner of the land. I have seen this application	Owner's Signature: _____ Date: _____
I/we the Applicant declare that I/we have notified the owner about this application.	Applicant's Signature: _____ Date: _____
I declare that all information I have given is true.	Applicant's Signature: _____ Date: _____

Please complete this Application Form along with the Checklist Form.
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1. Estate: _____

Lot No: _____

Precinct/Stage No: _____

Street Address: _____

2. What is being applied for:

Preliminary Assessment

External Materials and Colours

Final Assessment

Landscape Plans

Other: _____

3. Building Plan Reference:

If merchant builder;

Double Storey

Single Storey

House type: _____

Facade type: _____

4. Have you had a pre-application meeting?

Yes No

If yes with who: _____

5. Information Provided:

Cover Letter

Elevations x4 (1:100)

Application Form

Section (1:100)

Site Plan (1:200)

Details

Floor Plan (1:100)

External Materials and Colour

Other: _____

6. Area Analysis:

Building Area

Ground Floor: _____ m²

First Floor: _____ m²

Garage: _____ m²

Total: _____ m²

Lot Area: _____ m²

% Calculation: _____ m²

Site Coverage

Ground Floor: _____ m²

Garage: _____ m²

Porch: _____ m²

Verandah: _____ m²

Other: _____ m²

Total: _____ m²

Lot Area: _____ m²

% Calculation: _____ m²

7. Additional details about your submission: _____

8. Signature of Applicant: _____

Date: _____

Please detach this form and complete the details. Submit with your Final Submission including samples.

PLEASE PRINT USING BLOCK LETTERS

Estate: _____

Lot No: _____

Precinct/Stage No: _____

Name of Owner: _____

Agent (if applicable): _____

Address: _____

Postcode: _____

Telephone (home): _____

Telephone (bus): _____

Mobile: _____

Facsimile: _____

Email: _____

ROOF MATERIAL				
Manufacturer	Concrete or Terracotta	Profile	Colour	Sample Provided
				YES <input type="checkbox"/> NO <input type="checkbox"/>

MAIN RENDER FINISH			
Manufacturer	Colour	Code	Sample Provided
			YES <input type="checkbox"/> NO <input type="checkbox"/>

FEATURE RENDER FINISH 1	Location:		
Manufacturer	Colour	Code	Sample Provided
			YES <input type="checkbox"/> NO <input type="checkbox"/>

FEATURE RENDER FINISH 2	Location:		
Manufacturer	Colour	Code	Sample Provided
			YES <input type="checkbox"/> NO <input type="checkbox"/>

FACE BRICK			
Manufacturer	Colour	Code	Sample Provided
			YES <input type="checkbox"/> NO <input type="checkbox"/>

FEATURE STONWORK			
Manufacturer	Colour	Code	Sample Provided
			YES <input type="checkbox"/> NO <input type="checkbox"/>

FASCIA COLOUR			
Manufacturer	Colour	Code	Sample Provided
			YES <input type="checkbox"/> NO <input type="checkbox"/>

GUTTER COLOUR			
Manufacturer	Colour	Code	Sample Provided
			YES <input type="checkbox"/> NO <input type="checkbox"/>

DOWNPIPES			
Manufacturer	Colour	Code	Sample Provided
			YES <input type="checkbox"/> NO <input type="checkbox"/>

WINDOW TRIM COLOUR - Front Windows			
Manufacturer	Colour	Code	Sample Provided
			YES <input type="checkbox"/> NO <input type="checkbox"/>

WINDOW TRIM COLOUR - Side / Rear Windows			
Manufacturer	Colour	Code	Sample Provided
			YES <input type="checkbox"/> NO <input type="checkbox"/>

FRONT DOOR COLOUR			
Manufacturer	Colour	Code	Sample Provided
			YES <input type="checkbox"/> NO <input type="checkbox"/>

GARAGE DOOR COLOUR			
Manufacturer	Colour	Code	Sample Provided
			YES <input type="checkbox"/> NO <input type="checkbox"/>

BALUSTRADE			
Manufacturer	Colour	Code	Sample Provided
			YES <input type="checkbox"/> NO <input type="checkbox"/>

HANDRAIL			
Manufacturer	Colour	Code	Sample Provided
			YES <input type="checkbox"/> NO <input type="checkbox"/>

POSTS & PIERS COLOURS			
Manufacturer	Colour	Code	Sample Provided
			YES <input type="checkbox"/> NO <input type="checkbox"/>

DRIVEWAY COLOUR			
Manufacturer	Colour	Code	Sample Provided
			YES <input type="checkbox"/> NO <input type="checkbox"/>

Other: _____

Signature of Agent /Owner: _____ Date: _____